

**South Cambridgeshire District Council
Record of Executive Decision**

This form should be used to record key and other decisions made by individual Lead Cabinet members. The contact officer will ensure that the signed and completed form is given to Democratic Services as soon as reasonably practicable after the decision has been taken.

A key decision shall not be taken unless notice of the item has been published at least 28 days before the decision is to be taken except where:

- a General Exception notice has been published under Rule 15 of the Access to Information Procedure Rules and the Chairman of Scrutiny and Overview Committee has been informed in writing; or
- a Special Urgency notice has been published under Rule 16 of those Rules and the Chairman of Scrutiny and Overview Committee has agreed the decision is urgent.

Unless permission has been obtained from the Chairman of Council and the Chairman of the Scrutiny and Overview Committee that this decision may be treated as a matter of urgency under Rule 12.19 of the Scrutiny and Overview Committee Procedure Rules, this decision will come into force, and may then be implemented, on the expiry of five working days after the publication of the decision, unless called in under Rule 7 of the Budget and Policy Framework Procedure Rules or Rule 12 of the Scrutiny and Overview Committee Procedure Rules. Where consent has been obtained to exempt the decision from call-in, this will be specified below.

Lead Cabinet Member	Lead Cabinet member for Planning
Subject Matter	Little Shelford Village Design Guide
Ward(s) Affected	Shelford
Date Taken	Friday, 24 September 2021
Contact Officer	Hana Loftus, Special Projects Officer (hana.loftus@scambs.gov.uk)
Date Published	Friday, 24 September 2021
Call-In Expiry/Exempt from call-in	Friday, 1 October 2021
Key Decision?	No
In Forward Plan?	No
Urgent?	No

Purpose / Background
The Purpose of this decision is to agree the consultation draft SPD comprising minor amendments and changes required to ensure accessibility. Additionally, to agree the final consultation arrangements as described in the final consultation statement.
This decision has previously been considered by Cabinet on 06/09/2021.

Declaration(s) of Interest <i>Record below any relevant interest declared by any executive Member consulted or by an officer present in relation to the decision.</i>
None

Dispensation(s) <i>In respect of any conflict(s) of interest declared above, record below any dispensation(s) granted by the Council's Standards Committee.</i>
None

Consultation <i>Record below all parties consulted in relation to the decision.</i>
None

Other Options Considered and Reasons for Rejection
Option 1: To not approve the final version of the Little Shelford VDG Reason for Rejection: Final version is complete and ready for consultation.

Final decision	Reason(s)
To agree the Little Shelford Village Design Guide and Consultation Statement.	In order for Consultation to commence.

Signed	Name (CAPITALS)	Signature	Date
Lead Cabinet Member	Signed copy available upon request from Democratic Services (democratic.services@scambs.gov.uk)		
Chief Officer			

Further Information
<i>Refer to report to Cabinet 06/09/2021</i>